

MYRTLE TRACE CONDOMINIUM ASSOCIATION

A Corporation not-for-profit

C/O Sunstate Association Management Group

www.brian@sunstatemanagement.com

200 Capri Isles Blvd.-Suite 2, Venice, FL 34292

(941)870-3375 ~ Fax: (941) 870-9652

COMPLIANCE VIOLATION REPORT

SECTION A. Section A is for use by Property Manager only.

Current date _____

Name of person reporting alleged violation _____

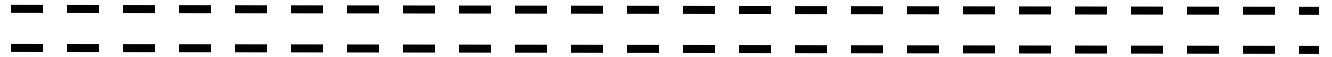
Unit address of person reporting alleged violation _____

Telephone number of person reporting alleged violation _____

Name of unit owner associated with the alleged violation _____

Unit Address _____

This page remains with the Property Manager. DO NOT COPY.



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SECTION B. Property Manager will forward pages 2 & 3 to the Board upon completion of investigation.

Name of unit owner associated with the alleged violation _____

Unit Address _____

Name of person who caused the alleged violation _____

Date of alleged violation _____

Description of alleged violation:

PROPERTY MANAGER'S FOLLOW-UP REPORT

Date action taken _____

Action taken _____

Date of re-evaluation _____

Re-evaluation - status of alleged violation _____

Date of recommendation to the Board _____

Recommendation of Property Manager _____



SECTION C. Board action taken regarding alleged violation.

Date of review by the Board _____

Decision of Board:

_____ A violation of stated policy, resolution, By-law, Declaration Article, rule, regulation and/or applicable law does NOT exist. No additional action will be taken.

_____ A violation of stated policy, resolution, By-law, Declaration Article, rule, regulation and/or applicable law DOES EXIST and the Board intends to levy a fine and/or impose sanctions.

SECTION D. Hearing Committee's review of alleged violation.

Date of review by the Hearing Committee _____

Decision of Hearing Committee:

_____ A violation of stated policy, resolution, By-law, Declaration Article, rule, regulation and/or applicable law does NOT exist. A fine and/or sanctions by the Board are not warranted.

_____ A violation of stated policy, resolution, By-law, Declaration Article, rule, regulation and/or applicable law DOES EXIST. The Board may levy a fine and/or impose sanctions in accordance with FL Stat. 718.303(3).

SECTION E. Board's decision regarding fines and/or sanctions.

Date of Board decision regarding fines and/or sanctions _____

The Board is levying the following fine and/or imposing the following sanctions for this violation, in accordance with Florida Statutes:

- FINE: _____
- SANCTIONS: _____